Self appraisal report for Year (2025-26)

Auditor Agency: Sanket Kalamkar(Defence Institute of Advanced Technology, Pune)

Ministry Name: Ministry of Science & Technology

Department Name: Department of Bio-Technology

Public Authority Name: National Centre for Cell Science(NCCS)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	**Organisation and Function**								
1.1	**Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]**								
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.nccs.res.in/	empty	Fully Met	1.28	ok
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.nccs.res.in/	empty	Fully Met	1.28	ok
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.nccs.res.in/AboutUs/MandateVision	empty	Fully Met	1.28	ok
1.1.4	Function and duties	Fully Met	1.28	1.28	Bye Laws - Page no. 7 https://www.nccs.res.in/uploads/assets/164336440907Revised%20NCCS%20Bye%20Laws.pdf	empty	Fully Met	1.28	ok
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.nccs.res.in/AboutUs/InstitutesGovernance/OrganizatonChart	empty	Fully Met	1.28	ok
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.nccs.res.in/uploads/assets/164336609825Summary%20of%20NCCS%20Activities.pdf	empty	Fully Met	1.28	ok
1.2	**Power and duties of its officers and employees[Section 4(1) (b)(ii)]**								

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	www.nccs.res.in	empty	Fully Met	1.92	ok
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	www.nccs.res.in	empty	Fully Met	1.92	ok
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	www.nccs.res.in	empty	Fully Met	1.92	ok
1.2.4	Work allocation	Fully Met	1.92	1.92	By Director & Hods	empty	Fully Met	1.92	ok
1.3	**Procedure followed in decision making process [Section 4(1)(b)(iii)]**								
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	Administrative matters, routine matters policy matters, proposal Hods, director Governing Body, Financial Matters, Routine Matters Policy matters, Proposal, HoDs finance Section, Director, Finance, Committee, Academic Matters, Routine matters, proposal, academics Dean, Director Governing Body, Finance committee for financial matters	empty	Fully Met	1.54	ok
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Administrative matters, routine matters policy matters, proposal Hods, director Governing Body, Financial Matters, Routine Matters Policy matters, Proposal, HoDs finance Section, Director, Finance, Committee, Academic	empty	Fully Met	1.54	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Matters, Routine matters, proposal, academics Dean, Director Governing Body, Finance committee for financial matters				
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	MoA and Buy Laws, Rules and regulations of Government of India as amended time to time, in addition to delegation of powers	empty	Fully Met	1.54	ok
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	Priorities as per demand	empty	Fully Met	1.54	ok
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	Director is head of all administrative departments. Point no. 3 and 4 of Bye laws	empty	Fully Met	1.54	ok
1.4	**Norms for discharge of functions[Section 4(1)(b)(iv)]**								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Researchers	empty	Fully Met	1.54	ok
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Administrative as per DOPT norms, Research and Development as per institutional Ethics Committee and institutional biosafety committee. For Ph. D. Students- Savitribai Phule Pune University, (UCG). Others as per funding agency norms.	empty	Fully Met	1.54	ok
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	Ph. D. interviews scheduled twice a year, for which information is uploaded on website. Project Recruitment	empty	Fully Met	1.54	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					and cell lines forms are available on website.				
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	Time to time	empty	Fully Met	1.54	ok
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	An institute level grievance redressal committee	empty	Fully Met	1.54	ok
1.5	**Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]**								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	As per MoA, By laws, For Ph. D. Students, Savitribai Phule Pune University UGC rules.	empty	Fully Met	2.60	ok
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	All rules and regulations of NCCS in conjunction with GoI rules for Admin functions. Ph. D. Rules as per Savitribai Phule Pune University. MoA/Bye laws as available on website. https://nccs.res.in/uploads/assets/164336440907Revised%20NCCS%20Bye%20Laws.pdf	empty	Fully Met	2.60	ok
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	MoA, Bye Lawshttps://nccs.res.in/uploads/assets/164336440907Revised%20NCCS%20Bye%20Laws.pdf https://nccs.res.in/uploads/assets/164336470640MOA150212.pdf	empty	Fully Met	2.60	ok
1.6	**Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]**								
1.6.1	Categories of documents	Fully Met	3.85	3.85	*All the Board / committee files, Service records, legal matters, tenders (Admin/S&P), Promotion, and policies toe	empty	Fully Met	3.85	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Administration / Estt: Office orders/ circulars with Admin, Security Contracts, *Academic- All the Academic student records, Annual Reports, Admission, Viva and all the Academic policies related docs. * Accounts -All the Financial transactions doc/records, audited reports, salaries and bills etc. held with Accounts Dept. * Maintenance : Works and Maintenance of building etc. *Stores & Purchase : All the goods and procurement inventory, tenders, scientific equipment * Department related files: with concerned dept. * Library: Books, periodicals, thesis copies of students.				
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	* Officer 'C' (Admin) stamp and seal of the Institue, Administrative documents, leal matters, adminstrative orders, vehicle management, ACRs/APARs, Promotion related, Institute Function related papers, Security official language implementation, contracts. *	empty	Fully Met	3.85	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Dean (Academinc)- Documents/Students recors, funding agency record, Ph.D. Course Work, thesis and Viva Voce records. * Officer 'C" (Accounts): All the financial transactions of centre, Salary / Spent, LTC, TA, DA documents etc. * Maintenance: Estate records Maintenance related docs. * Stores and Purchase: Documents related to all the goods and procurement for the centre, inventory records, Tenders. Library: Books, E-subscriptions, periodicals, thesis copies and other related docs. inventory, tenders, scientific equipment * Department related files: with concerned dept. * Library: Books, periodicals, thesis copies of students.				
1.7	**Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]**								
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.nccs.res.in/AboutUs/InstitutesGovernance/CommitteesandAdvisors	empty	Fully Met	0.96	ok
1.7.2	Composition	Fully Met	0.96	0.96	https://www.nccs.res.in/uploads/assets/164336453206Addendum%20to%20Bye-Laws%20(Appendix%20-%203).p	empty	Fully Met	0.96	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					df				
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Governing Body 01.08.2019, Finance Committee : 01.08.2019, Scientific Advisory Committee 12.04.2021	empty	Fully Met	0.96	ok
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	GB: Three Years FC: Two Years SAC: Three Years	empty	Fully Met	0.96	ok
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.nccs.res.in/uploads/assets/164336440907Revised%20NCCS%20Bye%20Laws.pdf	empty	Fully Met	0.96	ok
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Authority meetings restricted to members; tender meetings open to vendors	empty	Fully Met	0.96	ok
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Tender meeting minutes are available for public.	empty	Fully Met	0.96	ok
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://www.nccs.res.in/Tender	empty	Fully Met	0.96	ok
1.8	**Directory of officers and employees[Section 4(1) (b) (ix)]**								
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.nccs.res.in/uploads/assets/172112282797Names-Scientist-Staff-2024.pdf	empty	Fully Met	3.85	ok
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.nccs.res.in/uploads/assets/172112282797Names-Scientist-Staff-2024.pdf	empty	Fully Met	3.85	ok
1.9	**Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]**								
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://nccs.res.in/uploads/assets/177935747867RTI%20Salary%20data%202025-26.pdf	empty	Fully Met	3.85	ok
1.9.2	System of compensation as	Fully Met	3.85	3.85	Encashment of leave and	empty	Fully Met	3.85	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	provided in its regulations				gratuity payable at the time of quitting service by staff members due to resignation/ superannuation/death of employee				
1.10	**Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]**								
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://www.nccs.res.in/RTI	empty	Fully Met	3.85	ok
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.nccs.res.in/RTI	empty	Fully Met	3.85	ok
1.11	**Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)**								
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	NIL	empty	Fully Met	3.85	ok
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	NL	empty	Fully Met	3.85	ok
1.12	**Programmes to advance understanding of RTI(Section 26)**								
1.12.1	Educational programmes	Fully Met	1.92	1.92	Three technicians were nominated for attend training in Radio Activity related filed.	empty	Fully Met	1.92	ok
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Yes	empty	Fully Met	1.92	ok
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	CPIO was nominated to attend the online training for RTI Act, 2005	empty	Fully Met	1.92	ok
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://nccs.res.in/RTI	empty	Fully Met	1.92	ok
1.13	**Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]**								
1.13.1	Transfer policy and transfer orders[F	Fully Met	7.69	7.69	Internal transfers in 4- 5	empty	Fully Met	7.69	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	No. 1/6/2011- IR Dt. 15.4.2013]				years service in Technical / Administrative cadre staff. Faculty as per needs.				
Total			**100**	**100**			**100**	**100**	
2	**Budget and Programme**								
2.1	**Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]**								
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Rs. 90 Crores https://nccs.res.in/RTI	empty	Fully Met	10.00	ok
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://nccs.res.in/RTI	empty	Fully Met	10.00	ok
2.1.3	Proposed expenditures	Fully Met	10	10.00	Rs. 90 Crores https://nccs.res.in/RTI	empty	Fully Met	10.00	ok
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	Rs.83.59 Crores https://nccs.res.in/RTI	empty	Fully Met	10.00	ok
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	Rs. 78.53 Crores https://nccs.res.in/RTI	empty	Fully Met	10.00	ok
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://nccs.res.in/RTI	empty	Fully Met	10.00	ok
2.2	**Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)**								
2.2.1	Budget	Fully Met	20	20.00	https://nccs.res.in/RTI	empty	Fully Met	20.00	ok
2.2.2	Foreign and domestic tours by	Fully Met	20	20.00	https://nccs.res.in/uploads/as	empty	Fully Met	20.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit				sets/177935620856ForeignVisits01-04-2025to31-03-2026.pdf				
2.3	**Manner of execution of subsidy programme [Section 4(i)(b)(xii)]**								
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.2	Objective of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.4	**Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]**								
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://nccs.res.in/AnnualReport	empty	Fully Met	25.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.5	**Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]**								
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.6	**CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]**								
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	No paras as yet	empty	Fully Met	50.00	OK
Total			**175**	**175**			**175**	**175**	
3	**Publicity and Public interface**								
3.1	**Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]**								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://www.nccs.res.in/uploads/assets/164336440907Revised%20NCCS%20Bye%20Laws.pdf	empty	Fully Met	12.50	OK
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact	Not Applicable	0	0	empty	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants								
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.2	**Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]**								
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	The minutes of Statutory Bodies along with Annual Reports periodically made available to public at NCCS. The Annual Reports since inception are available at https://www.nccs.res.in/AnnualReport	empty	Fully Met	16.67	ok
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.3	**Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]**								
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	The minutes of Statutory Bodies along with Annual Reports periodically made available to public at NCCS. The Annual Reports since inception are available at https://www.nccs.res.in/AnnualReport	empty	Fully Met	50.00	ok
3.4	**Form of accessibility of information manual/ handbook[Section 4(1)(b)]**								

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://www.nccs.res.in/AnnualReport	empty	Fully Met	25.00	ok
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	https://www.nccs.res.in/AnnualReport	empty	Fully Met	25.00	ok
3.5	**Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]**								
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.nccs.res.in/RTI	empty	Fully Met	25.00	ok
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	https://www.nccs.res.in/RTI	empty	Fully Met	25.00	ok
Total			**179**	**179**			**179**	**179**	
4	**E-Governance**								
4.1	**Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]**								
4.1.1	Hindi	Fully Met	9.52	9.52	https://www.nccs.res.in/RTI https://nccs.res.in/HindiMagazine	empty	Fully Met	9.52	ok
4.1.2	English	Fully Met	9.52	9.52	https://www.nccs.res.in/	empty	Fully Met	9.52	ok
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	Tender notice, Recruitment Advertisements are published in Marathi and available under https://www.nccs.res.in/Tender	empty	Fully Met	9.52	ok
4.2	**When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]**								
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	01/08/2024	empty	Fully Met	28.57	ok
4.3	**Information available in electronic form[Section 4(1)(b)(xiv)]**								
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://nccs.res.in/ https://www.nccs.res.in/cellrepository	empty	Fully Met	9.52	ok
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://nccs.res.in/ https://www.nccs.res.in/cellrepository	empty	Fully Met	9.52	ok
4.3.3	Location where available	Fully Met	9.52	9.52	https://nccs.res.in/ https://www.nccs.res.in/cellrepository	empty	Fully Met	9.52	ok
4.4	**Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]**								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://nccs.res.in/people	empty	Fully Met	7.14	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://nccs.res.in/people	empty	Fully Met	7.14	ok
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	0900 HRS to 1730 HRS Monday to Friday	empty	Fully Met	7.14	ok
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://www.nccs.res.in/RTI Names of Scientist and Staff members	empty	Fully Met	7.14	ok
4.5	**Such other information as may be prescribed under Section 4(i) (b)(xvii)**								
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	NCCS has an independent Grievance Redressal Committee to address any grievance arising out of the Administration / Academic Matters. https://nccs.res.in/uploads/assets/177935899415RedressofGrievance-Committee-060125.pdf	empty	Fully Met	4.10	ok
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://nccs.res.in/uploads/assets/177942883194RTI-Completed%20projects2025-26.pdf	empty	Fully Met	4.10	ok
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://nccs.res.in/uploads/assets/177942879829RTI-Underwayprojects2025-26.pdf	empty	Fully Met	4.10	ok
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://nccs.res.in/uploads/assets/177935743525Contracts-RTI_2025_26-All.pdf	empty	Fully Met	4.10	ok
4.5.5	Annual Report	Fully Met	4.1	4.10	https://nccs.res.in/AnnualReport	empty	Fully Met	4.10	ok
4.5.6	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	empty	Not Met	0	may be added to get

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information
4.5.7	Any other information such as - (a) Citizen’s Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen’s Charter	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
4.6	**Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]**								
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://nccs.res.in/uploads/assets/177935561437Statement-RTIAct,2005-4.6.1-Year%202025-26.pdf	empty	Fully Met	14.29	ok
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://nccs.res.in/uploads/assets/177935561437Statement-RTIAct,2005-4.6.1-Year%202025-26.pdf	empty	Fully Met	14.29	ok
4.7	**Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]**								
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	Response sent to Ministry on request. Not made public	empty	Fully Met	28.57	ok
Total			**192**	**192**			**196**	**192**	
5	**Information as may be prescribed**								
5.1	**Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]**								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://nccs.res.in/RTI a) Current CPIO - Ms. Sandra Fernandes & FAA - Dr. Jomon Joseph (Scientist 'G').	empty	Fully Met	20.00	ok
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	Date of audit carried out 09.10.2023, Report of the audit carried out with marks obtained 697 https://nccs.res.in/uploads/assets/177486848804Self%20appraisal%20report%20for%20the%20Year	empty	Fully Met	20.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%20(2023-24)%20of%20NCCS.pdf				
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
Total			**40**	**40**			**40**	**40**	
6	**Information Disclosed on own Initiative**								
6.1	**Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]**								
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.nccs.res.in/RTI	empty	Fully Met	25.00	ok
6.2	**Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)**								
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	empty	Not Met	0	Not Met
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	empty	Not Met	0	Not Met
Total			**50**	**25**			**50**	**25**	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
Grand Total			**736**	**711**			**740**	**711**	